

BAY OAKS ESTATES HOMEOWNERS ASSOCIATION, INC

REQUEST FOR VARIANCE APPROVAL

This is a request form to be completed by the homeowner and submitted to the Board of Directors for approval BEFORE any work commences. Please complete this form in its entirety and mail to: Bay Oaks Estates Homeowners Association.

THIS SECTION TO BE COMPLETED BY THE HOMEOWNER (PLEASE PRINT)

DATE: _____

NAME: _____ LOT# _____

ADDRESS: _____

PHONE (HOME): _____ (OTHER): _____

DESCRIPTION: Describe the changes/additions/installation (i.e. pool, screened enclosure, patio, landscaping, sidewalk/driveway pavers, storm shutters, etc.)

LOCATION: Attach a copy of the PLOT PLAN/SURVEY showing the location of the addition or installation. (MUST BE PROVIDED)

GIVE DESCRIPTION:

SPECIFICATIONS: Attach a copy of the written specifications, plans, suitable drawing, or picture. (MUST BE PROVIDED.)

DIMENSIONS: _____

MATERIAL(S): _____

COLOR(S) Attach sample or color chip (MUST BE PROVIDED): _____

Signature of Applicant _____ Date _____

NOTICE: IF YOUR REQUEST IS APPROVED, IT IS YOUR RESPONSIBILITY TO OBTAIN ALL NECESSARY PERMITS, AND TO COMPLY WITH ALL LOCAL ZONING AND BUILDING REGULATIONS.

THIS SECTION TO BE COMPLETED BY THE ARB Committee

DATE APPROVED: _____ DATE DENIED: _____

Authorized Signature for Bay Oaks Estates/ARB Board:

ARB Committee comments or conditions:

DATE: Received by Board of Directors: _____ Mailed to Homeowner: _____